

Estimated Yearly Operating Expenses

Description	Billing Cycle <small>(If not monthly or random through yr.)</small>	* Annual Fixed Expenses	**Annual Committed Expenses	Monthly Expense
Accounting Fee	Annual	\$ 125.00		\$ 10.42
Accounting Review (Turn Over of Treasurer)	Every 2 years	\$ 300.00		\$ 25.00
Deer Maps	Annual		\$ 750.00	\$ 62.50
Gallery Guides	Twice a Year		\$ 1,500.00	\$ 125.00
Merchant Account (minimum fee)		\$ 600.00		\$ 50.00
Monument Maintenance	Annual		\$ 300.00	\$ 25.00
Office Supplies			\$ 350.00	\$ 29.17
Postage			\$ 600.00	\$ 50.00
Printing			\$ 450.00	\$ 37.50
Storage	Semi Annual - Jan/June	\$ 1,900.00		\$ 158.33
Tax Filing	Annual	\$ 25.00		\$ 2.08
Telephone (with new phone)		\$ 985.00		\$ 82.08
Town Crier Yearly Contract			\$ 4,400.00	\$ 366.67
Insurance (May) Annual	Annual - May	\$ 2,400.00		\$ 200.00
Website (April) Annual	Annual - April	\$ 1,400.00		\$ 116.67
		\$ 7,735.00	\$ 8,350.00	

YEARLY Estimated Operating Expenses (Fixed +Committed) \$ 16,085.00
 MONTHLY Estimated Operating Expenses (Fixed+Committed) \$ 1,340.42
 ***MONTHLY Estimated Income from Membership Dues (Yrly \$18,000) \$ 1,510.17

Recommended Minimum Bank Balance \$ 8,000.00

*Fixed Expenses: Recurring expenses that are fixed

**Committed Expenses: Chosen/Optional Expenses

***Membership Income Avg Only - Does not include other forms of income